



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

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**Reference No. 20RSSO07-212**

**CALL FOR APPLICANTS FOR THE PHILIPPINE STATISTICS AUTHORITY-REGIONAL STATISTICAL SERVICES OFFICE -7 (UNDER CONTRACT OF SERVICE WORKER) FOR THE HIRING OF TWO (2) ADMINISTRATIVE AIDE IV FOR THE VACANCIES IN SOCD-RSSO AND IN THE PROVINCE OF CEBU AND ONE (1) ADMINISTRATIVE AIDE VI IN CRASD-RSSO.**

Posting Period : 20 May 2020- 29 May 2020  
Filing Period : 20-29 May 2020 (except Saturdays, Sundays and Holidays)  
Deadline of Submission: 5:00 PM / 29 May 2020  
Where to File Applications : **ARIEL E. FLORENDO**  
Regional Director  
Philippine Statistics Authority-RSSO7  
Gaisano Capital South Bldg., Colon St. Cebu City  
Telephone nos. (032) 412-6794 & 254-0470

Applicants are required to submit the following:

1. Application letter stating the specific position title and place of assignment.
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (Civil Service Form No. 2012. Revised 2017) with Work Experience Sheet (refer to Guide on filing out of Personal Data Sheet);
3. Photocopy of authenticated Eligibility (CSC, CESB, RA 1080, PRC, PD 907); if applicable
4. Photocopy of Transcript of Record and Diploma;
5. Photocopy of Certificate/s of Training
6. Certificate of Experience relevant to the position and
7. License



Gaisano Capital South Bldg., Colon St., Cebu City, Philippines 6000  
Telephone: (6332) 412-6794 / 256-0592  
[www.psa.gov.ph](http://www.psa.gov.ph)



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**Additional instructions for strict compliance:**


1. All applicants are required to submit their application addressed to:

**ARIEL E. FLORENDO**

Regional Director  
Philippine Statistics Authority-RSSO7  
Gaisano Capital South Bldg., Colon St.  
Cebu City

2. Applicants may submit personally.
3. Electronic filing of applications will be accepted but in PDF file. (Email add: psa07.rso@gmail.com)
4. Applicants must present the original copy of the documents/attachments in the application letter to the Secretariat before the interview. None presentation of any of these documents will automatically disqualify the applicant.
5. Applicant and documents submitted after the deadline on 29 May 2020 at 5:00 PM will not be accepted.
6. Application with incomplete required document/s including the required information or data therein will not be accepted.

Approved:

  
**ARIEL E. FLORENDO**  
Regional Director



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