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Republic of the Philippines

Philippine Statistics Authority

Reference No: 22RSSO07-008

CALL FOR APPLICANTS FOR THE CONTRACT OF SERVICE WORKER (COSW) POSITIONS (BIRTH REGISTRATION AGENTS) UNDER THE PhilID REGISTRATION PROJECT IN PHILIPPINE STATISTICS AUTHORITY 7 (PSA 7).

Posting Period : 06-16 January 2022
Filing Period : 06 -16 January 2022 (except Saturdays, Sundays and Holidays)
Deadline of Submission: 5:00 PM 16 January 2022

All Applications should be addressed to : **ARIEL E. FLORENDO**
Regional Director
Philippine Statistics Authority-RSSO7
Gaisano Capital South Bldg.,
Colon St. Cebu City

Applicants are required to submit the following:

1. Application letter stating the specific position title with salary (SG) level and specific division or place of assignment as posted;
2. Fully accomplished Personal Data Sheet (**CSC Form No. 212 Revised 2017**) with recent ID picture taken within three (3) months prior to submission of application;
3. **Work Experience Sheet** (CSC Form No. 212A) for those who have relevant work experience;
4. Photocopy of authenticated Eligibility (CSC, CESB, RA 1080, PRC, PD 907), if applicable;
5. Photocopy of Transcript of Record and Diploma;
6. Photocopy of Certificate/s of Training; and
7. Certificate of Work Experience relevant to the position.

Qualifications

1. **Education:** Completion of at least 2 years of studies in college.
2. **Experience:** Preferably with at least 6 months supervisory and coordination on Registration Matters.
3. **Eligibility:** Preferably with CSC eligibility or its equivalent.
4. **Training:** Preferably with training on basic Civil Registration.

ADDITIONAL INSTRUCTIONS FOR STRICT COMPLIANCE

All applicants are required to **SUBMIT** their application and requirements thru email or to the following addresses:

A. Applicants for the RSSO 07-CRASD

ARIEL E. FLORENDO

Regional Director
Philippine Statistics Authority-RSSO7
Gaisano Capital South Bldg., Colon St. Cebu City
Contact: (032) 412-6794 & (032) 256-0592
Email Address: psa07.applications@gmail.com

B. Applicants for the Province of BOHOL

JESSAMYN ANNE C. ALCAZAREN

Chief Statistical Specialist
PSA-Bohol Provincial Statistical Office
3rd Floor Galleria Luisa, Gallares St., Tagbilaran City, Bohol
Contact: (038) 412-6794 & (032) 256-0592
Email Address: psa07.bohol@gmail.com

C. Applicants for the Province of CEBU

FIRMO C. DIPUTADO

Chief Statistical Specialist
PSA-Cebu Provincial Statistical Office
2F Martina Sugbo Center, P. Burgos St., Cebu City
Contact: (032) 255-8573
Email Address: psa07.cebuh@gmail.com

D. Applicants for the Province of NEGROS ORIENTAL

ARIEL T. FORTUITO

Chief Statistical Specialist
PSA-Negros Oriental Provincial Statistical Office
Purple Building, Valencia Road
Barangay Bagacay, Dumaguete City Negros Oriental
Contact: (035) 422-4372
Email Address: psa07.negrosoriental.hrd@gmail.com

E. Applicants for the Province of SIKUIJOR

AURELIA M. CANDA

Chief Statistical Specialist

PSA-Siquijor Provincial Statistical Office

Siquijor, Siquijor

Contact: (035) 344-2002

Email Address: psa07.siquijorhr@gmail.com

1. Applicants may submit thru email or personally at the addresses listed above.
2. Application not stating specific place of assignment as posted will automatically be rejected.
3. Applicants must present the original copy of the documents/attachments in the application letter to the Secretariat on or before the interview. None presentation of any of these documents will automatically disqualify the applicant.
4. Applicant and documents submitted after the deadline on **16 January 2022** at **5:00 PM** will not be accepted.
5. Application with incomplete required document/s including the required information or data therein will not be accepted.

Approved:


ARIEL E. FLORENDO
Regional Director