Reference No. 20RSSO07-754

CALL FOR APPLICANTS FOR THE PHILIPPINE STATISTICS AUTHORITY-REGIONAL STATISTICAL SERVICES OFFICE -7 (UNDER CONTRACT OF SERVICE WORKER) FOR THE HIRING OF ONE (1) ADMINISTRATIVE AIDE II/UTILITY WORKER II.

Posting Period	:	14-23 October 2021
Filing Period	:	14-23 October 2021 (except Saturdays, Sundays and Holidays)
Deadline of Submission	:	5:00 PM 23 October 2021
Where to File Applications	:	**ARIEL E. FLORENDO** Regional Director Philippine Statistics Authority-RSSO7 Gaisano Capital South Bldg., Colon St. Cebu City Telephone nos. (032) 412-6794 & 254-0470

Applicants are required to submit the following:

1. Application letter stating the specific position title and place of assignment.

2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (Civil Service Form No. 2012. Revised 2017) with Work Experience Sheet (refer to Guide on filing out of Personal Data Sheet);

3. Photocopy of authenticated Eligibility (CSC, CESB, RA 1080, PRC, PD 907); if applicable

4. Photocopy of Transcript of Record and Diploma;

5. Photocopy of Certificate/s of Training and

6. Certificate of Experience relevant to the position

Additional instructions for strict compliance:

1. All applicants are required to submit their application/s addressed to:

    ARIEL E. FLORENDO
    Regional Director
    Philippine Statistics Authority-RSSO7
    Gaisano Capital South Bldg., Colon St.
    Cebu City

    Email Address: psa07.applications@gmail.com

2. Applicants may submit their requirements personally or online/courier through the email/address listed above.

3. Applicants must present the original copy of the documents/attachments in the application letter to the Secretariat before the interview. None presentation of any of these documents will automatically disqualify the applicant.

4. Applicant and documents submitted after the deadline **23 October 2021** will not be accepted.

5. Application with incomplete required document/s including the required information or data therein will not be accepted.

Approved:

ARIEL E. FLORENDO
Regional Director

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