



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

Reference No. 20RSSO07-797

## **HIRING OF DRIVER FOR PSA-CEBU**

CALL FOR APPLICANTS FOR THE PHILIPPINE STATISTICS AUTHORITY-  
REGIONAL STATISTICAL SERVICES OFFICE -7 (UNDER CONTRACT OF  
SERVICE WORKER) FOR A HIRING OF ADMINISTRATIVE AIDE IV/DRIVER FOR  
THE VACANCY IN CEBU-PROVINCIAL STATISTICAL OFFICE.

Posting Period : 03-09 November 2020  
Filing Period : 03-09 November (except Saturdays, Sundays  
and Holidays)  
Deadline of Submission: 5:00 PM 09 November 2020  
Where to File Applications : **ARIEL E. FLORENDO**  
Regional Director  
Philippine Statistics Authority-RSSO7  
Gaisano Capital South Bldg., Colon St. Cebu City  
Telephone nos. (032) 412-1337 & 255-8573

Applicants are required to submit the following:

1. Application letter stating the *specific position title* and *place of assignment*.
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (Civil Service Form No. 2012. Revised 2017) with Work Experience Sheet (refer to Guide on filing out of Personal Data Sheet); **notarized PDS**
3. Photocopy of **authenticated Eligibility** (CSC, CESB, RA 1080, PRC, PD 907); if applicable
4. Photocopy of Transcript of Record and Diploma;
5. Photocopy of Certificate/s of Training and
6. Certificate of Experience relevant to the position



Gaisano Capital South Bldg., Colon St., Cebu City, Philippines 6000  
Telephone: (6332) 412-6794 / 256-0592  
[www.psa.gov.ph](http://www.psa.gov.ph)



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**Additional instructions for strict compliance:**

1. All applicants are required to submit their application addressed to:

**ARIEL E. FLORENDO**  
Regional Director  
Philippine Statistics Authority-RSSO7  
Gaisano Capital South Bldg., Colon St.  
Cebu City

Email Address: [psa07.ceb@gmail.com](mailto:psa07.ceb@gmail.com)

2. Applicants may submit their requirements personally or online/courier through the email/address listed above.
3. Applicants must present the original copy of the documents/attachments in the application letter to the Secretariat before the interview. None presentation of any of these documents will automatically disqualify the applicant.
4. Applicant and documents submitted after the deadline **09 November 2020** will not be accepted.
5. Application with incomplete required document/s including the required information or data therein will not be accepted.

Approved:

  
**ARIEL E. FLORENDO**  
Regional Director



Management  
System  
ISO 9001:2015  
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