



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY

Reference No: **22RSSO07-083**

CALL FOR APPLICANTS FOR THE PHILIPPINE STATISTICS AUTHORITY-REGIONAL STATISTICAL SERVICES OFFICE – 7 (UNDER CONTRACT OF SERVICE WORKER) FOR THE POSITION OF STATISTICAL ANALYST TO BE ASSIGNED IN RSSO VII-SOCD.

Posting Period : **18-27 FEBRUARY 2022**
Filing Period : 18-27 February 2022 (except Saturdays, Sundays and Holidays)
Deadline of Submission: **5:00 PM 27 February 2022**

Where to File Applications : **ARIEL E. FLORENDO**
Regional Director
Philippine Statistics Authority-RSSO7
Gaisano Capital South Bldg., Colon St. Cebu City
Telephone nos. (032) 412-6794 & 254-0470

Applicants are required to submit the following:

1. Application letter stating the specific position title with salary (SG) level and specific division or place of assignment as posted.
2. Fully accomplished Personal Data Sheet (PDS) with recent ID picture taken within three (3) months prior to submission of application (**CSC Form No. 2012. Revised 2017**) with **Work Experience Sheet** (Attachment to CS Form No. 212) duly subscribed and sworn to by an authorized administering officer;
3. Photocopy of authenticated Eligibility (CSC, CESB, RA 1080, PRC, PD 907); if applicable
4. Photocopy of Transcript of Record and Diploma;
5. Photocopy of Certificate/s of Training and
6. Certificate of Experience relevant to the position if applicable.

Additional instructions for strict compliance:

1. All applicants are required to submit their application addressed to:

ARIEL E. FLORENDO

Regional Director

Philippine Statistics Authority-RSSO7

Gaisano Capital South Bldg., Colon St.

Cebu City

Email Address: psa07.applications@gmail.com

2. Applicants may submit personally or through courier through the address listed above.
3. Applicants who sent application and documents through courier must submit, within three (3) calendar days from sending thereof, the return slip of tracking number receipt through email at psa07.applications@gmail.com
4. Application stating NO salary grade and specific place of assignment as posted will automatically be rejected.
5. Applicant and documents submitted after the deadline on **27 February 2022 at 5:00 PM** will not be accepted.
6. Application with incomplete required document/s including the required information or data therein will not be accepted.

Approved:


ARIEL E. FLORENDO
Regional Director

PHILIPPINE STATISTICS AUTHORITY
List of Vacant Positions for Philippine Statistics Authority-Regional Statistical Services Office -7 (PSA-RSS07)
 (Under Contract of Services Worker)

Position Title	SG	Daily Wages	No. of Vacancies	Place of Assignment	Qualification Standards				
					Education	Experience	Training	Eligibility	Remarks
<p style="text-align: center;">STATISTICAL ANALYST</p> <p>Main Function:</p> <p>1. Collect, process and consolidate data and other indicators at the provincial level;</p> <p>2. Assist in the coordination with the data source agencies and local government units;</p> <p>Manage and update the PPA database in the region and province</p> <p>3. Manage and Update the PPA database in the province;</p> <p>4. Assist in the analysis of data, preparation of write-ups for statistical reports, press release and advocacy materials;</p> <p>5. Provide technical and administrative support in the conducts of trainings, workshops, forums in the province;</p> <p>6. Attend training and workshops relevant in the compilation of PPA;</p> <p>7. Assist in the preparation of documentation reports and status updates of PPA activities;</p> <p>8. Assist in the management of PPA database in the province</p> <p>9. Assist in the conduct of researches and studies for the improvement of PPA, statistics and indicators;</p> <p>10. Coordinate with PSA Central, regional and other provincial focal persons and regarding PPA related activities;</p> <p>11. Participate in the meetings with the PSA Central, Regional, Provincial Offices;</p> <p>12. Prepare and submit monthly monitoring of provincial economic reports/articles/news; and</p> <p>13. Perform another related task that may be assigned by the immediate supervisor.</p>	11	1,100.68	1	RSSO 07-SOCD	Bachelor's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, Development Communication, or other related courses	None Required	None Required	Preferrably with at least Career Service Professional/Second Level Eligibility	