



**CALL FOR APPLICANTS FOR THE PHILIPPINE STATISTICS AUTHORITY-
BOHOL PROVINCIAL OFFICE- TAGBILARAN CITY, BOHOL UNDER
CONTRACT OF SERVICE WORKER - FIELD INTERVIEWERS/STATISTICAL
RESEARCHERS & STATISTICIAN AIDE**

2023 UPDATING LIST OF AQUACULTURE FARMS (ULAF)

Posting/ Filing Period: 29 May – 09 June 2023

Deadline of Submission: 5:00 PM, 09 June 2023

Addressed to : **JESSAMYN ANNE C. ALCAZAREN**
Provincial Statistics Officer
Philippine Statistics Authority
Galleria Luisa Building, Tagbilaran City
Telephone No. (038) 501-0996

Submit Applications to: Email to psa07.bohol.ulaf@gmail.com
For Walk-in Applicants, you can submit the documents to the office from 08:00AM to 05:00PM.

Applicants are required to submit the following:

1. Application letter stating the specific position title and specific project or activity as posted.
2. One (1) original copy of duly accomplished Personal Data Sheet (PDS) with recent ID picture taken within three (3) months prior to submission of application (CSC Form No. 2012. Revised 2017) duly subscribed and sworn to by an authorized administering officer;
3. Transcript of Record/Diploma

All applicants will undergo a written and hands-on examination. Applicants who have passed the examinations will be scheduled for an interview to assess their capability to withstand the rigors of the job, test their skills, and assess their overall personality.

Once accepted, the following shall be required before assumption of duty.

| Requirements | Copy |
|--|-------------|
| Police Clearance and/or National Bureau of Investigation (NBI) Clearance, preferably issued within the past six months prior to hiring | 1 photocopy |
| Picture (1 ½" x 1 ½") for ID card | 1 copy |
| Tax Identification Number (TIN) | 1 photocopy |
| Oath of Data Privacy | 1 copy |
| Insurance Certificate (or similar proof) | 1 photocopy |
| Medical Certificate (x-ray result and/ or Certification of Fit to Work issued by a government hospital) | 1 photocopy |
| BIR Certificate of Registration (Form 1901 with Official Receipt) | 1 copy |
| Payroll/Savings Account (LBP), if applicable | 1 photocopy |

QUALIFICATIONS:

41 FIELD INTERVIEWERS/STATISTICAL RESEARCHERS

- Preferably college graduate or has completed at least second year college;
- Preferably with experience in **FISHERIES** surveys, **CAF** and other census/survey of PSA;
- Knows how to operate android tablet/cellphone;
- Physically fit and able for field work (for female, must not be pregnant)
- With ability to deal with the public tactfully;
- Willing to be assigned in any Municipality in the province, preferably in Talibon, Getafe, Ubay, Bien Unido and/or neighboring municipalities;
- Willing to work in Saturdays, Sundays and Holidays and beyond 05:00 pm if necessary;
- With no existing work contract with other offices or agencies; and
- With good moral character

ONE (1) STATISTICIAN AIDE

- Preferably college graduate or has completed at least second year college;
- Preferably with experience in **FISHERIES** surveys, **CAF** and other census/survey of PSA;
- Knows how to operate android tablet/cellphone;
- Physically fit and able for field work (for female, must not be pregnant)
- With ability to deal with the public tactfully;
- Computer Literate, knows how to use MS Office
- Willing to work in Saturdays, Sundays and Holidays and beyond 05:00 pm if necessary;
- With no existing work contract with other offices or agencies; and
- With good moral character

Approved for Posting:


JESSAMYN ANNE C. ALCAZAREN
Chief Statistical Specialist
26 May 2023