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REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICS AUTHORITY

Reference No: 22RSSO07-850

CALL OF APPLICANTS

CALL FOR APPLICANTS FOR THE PHILIPPINE STATISTICS AUTHORITY-REGIONAL STATISTICAL SERVICES OFFICE-7 UNDER CONTRACT OF SERVICE WORKERS FOR THE HIRING OF **INFORMATION SYSTEMS ANALYST AND ADMINISTRATIVE CLERK** TO BE ASSIGNED AT **RSSO VII-CEBU** WITH THE PERIOD OF CONTRACT OF SERVICE UNTIL 31 DECEMBER 2022.

Posting Period : 26 October 2022 – 04 November 2022
Filing Period : 26 October 2022 – 04 November 2022
(except Saturdays, Sundays and Holidays)
Deadline of Submission: 5:00 PM 04 November 2022

All Applications should be addressed to: **ARIEL E. FLORENDO**
Regional Director
Philippine Statistics Authority-RSSO7
Gaisano Capital South Bldg.,
Colon St. Cebu City

Applicants are required to submit the following:

1. Application letter stating the specific position title with salary (SG) level and specific division or place of assignment as posted.
2. Fully accomplished Personal Data Sheet (PDS) with recent ID picture taken within three (3) months prior to submission of application (**CSC Form No. 2012. Revised 2017**) with **Work Experience Sheet** (Attachment to CS Form No. 212-As attachment to PDS) for those who have work experienced.
3. Photocopy of authenticated Eligibility;
4. Photocopy of Transcript of Record and Diploma;
5. Photocopy of Certificate/s of Training and;
6. Certificate of Experience relevant to the position

Additional instructions for strict compliance:

1. All applicants are required to **SUBMIT** their application and requirements thru email or to the following addressed:

JUANILLA R. PREMNE
Supervising Statistical Specialist
Officer-in-Charge
Philippine Statistics Authority-Cebu
2/f Martina Sugbo Center P. Burgos St., Cebu City
Email Address: psa07.ceuapplications@gmail.com

2. Applicants may submit their requirements online/courier through the email/address listed above.

Subject: (Applicant Submission) Call for Intent/Application for COSW at RSSO VII-Cebu

3. Applicants who sent application and documents through courier must submit, within three (3) calendar days from sending thereof, the return slip of tracking number receipt through email at psa07.ceuapplications@gmail.com

4. Applicants must present the original copy of the documents/attachments in the application letter to the Secretariat before the interview. None presentation of any of these documents will automatically disqualify the applicant.

5. Application stating **NO** salary grade and specific place of assignment as posted will automatically be rejected.

6. Applicant and documents submitted after the deadline on **04 November 2022 at 5:00 PM** will not be accepted.

7. Application with incomplete required document/s including the required information or data therein will not be accepted.

Approved:


ARIEL E. FLORENDO
Regional Director