



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

Reference No. 20RSSO07-374

**CALL FOR APPLICANTS FOR THE PHILIPPINE STATISTICS AUTHORITY-
REGIONAL STATISTICAL SERVICES OFFICE -7 (UNDER CONTRACT OF
SERVICE WORKER) FOR THE HIRING OF TWO (2) **ADMINISTRATIVE AIDE VI**
FOR THE VACANCIES IN **RSSO VII -CRASD** AND **PSO-CEBU**.**

Posting Period : 15 June 2020- 01 July 2020

Filing Period : 15 June 2020- 01 July 2020 (except Saturdays,
Sundays
and Holidays)

Deadline of Submission: 5:00 PM 01 July 2020

Where to File Applications : **ARIEL E. FLORENDO**
Regional Director
Philippine Statistics Authority-RSSO7
Gaisano Capital South Bldg., Colon St. Cebu City
Telephone nos. (032) 412-6794 & 254-0470

Applicants are required to submit the following:

1. Application letter stating the **specific position title** and **place of assignment**.
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (Civil Service Form No. 2012. Revised 2017) with Work Experience Sheet (refer to Guide on filing out of Personal Data Sheet); **notarized PDS**
3. Photocopy of **authenticated Eligibility** (CSC, CESB, RA 1080, PRC, PD 907); if applicable
4. Photocopy of Transcript of Record and Diploma;
5. Photocopy of Certificate/s of Training and
6. Certificate of Experience relevant to the position



Gaisano Capital South Bldg., Colon St., Cebu City, Philippines 6000
Telephone: (6332) 412-6794 / 256-0592
www.psa.gov.ph



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Additional instructions for strict compliance:

1. All applicants are required to submit their application addressed to:

ARIEL E. FLORENDO

Regional Director
Philippine Statistics Authority-RSSO7
Gaisano Capital South Bldg., Colon St.
Cebu City

2. Applicants may submit personally.
3. Electronic filing of applications will be accepted but in **PDF file**. (Email add: psa07.rso@gmail.com)
4. Applicants must present the **original copy of the documents/attachments** in the application letter to the Secretariat **before the interview**. None presentation of any of these documents will **automatically disqualify the applicant**.
5. Applicant and documents submitted after the deadline on **01 July 2020 at 5:00 PM will not be accepted**.
6. **Application with incomplete required document/s including the required information or data therein will not be accepted.**

Approved:


ARIEL E. FLORENDO
Regional Director



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