Reference No: 24RO0722-08-354

CALL FOR APPLICANTS FOR **MAP DATA PROCESSOR** WITH A SALARY OF P491.00/DAY FOR THE 2024 CENSUS OF POPULATION- COMMUNITY-BASED MONITORING SYSTEM UNDER CONTRACT OF SERVICE AT PSA-REGIONAL STATISTICAL SERVICES OFFICE 7- CEBU PROVINCIAL STATISTICAL OFFICE (PSA-RSSO 07-CEBU PSO). **THE PROCESSORS WILL BE ASSIGNED WITHIN CEBU CITY WITH A CONTRACT OF SERVICE OF 60 DAYS.**

The PSA upholds and recognizes the value of diversity, equity, and inclusivity in its recruitment, selection, and promotion process and hereby adheres to the equal employment opportunity principle. There shall be no discrimination in the selection of employees on account of age, sex (sexual orientation or gender identity), civil status, disability, religion, ethnicity, or political affiliation.

Posting/Filing Period	**:13-22 August 2024**
Deadline of Submission	**:22 August 2024, 5:00 PM**
Where to File Applications :	**Physical/Courier submission:**
	ONLINE: https://forms.gle/dd6e8MDXPZn6hf976

Applicants are required to submit the following:

1. Application letter addressed to:

    MELCHOR B. BAUTISTA
    Chief Statistical Specialist
    Philippine Statistics Authority-Cebu

2. Fully accomplished Personal Data Sheet (PDS) with recent ID;
3. Signed **WORK EXPERIENCE SHEET** (CSC Form No. 212 – as Attachment to PDS);
4. Photocopy of **PROOF OF ELIGIBILITY** (CSC, RA 1080, PRC, PD 907, etc) if applicable;
5. Photocopy of Transcript of Record/ Diploma/ Certification if Highest Grade completed for 2nd Year College or Senior Highschool;
6. Photocopy of Certificate/s of Training; and
7. Certificate of Experience relevant to the position.

QUALIFICATIONS   :

➤ *Must be a computer literate*
➤ *At least a 2nd-year college completer;*
➤ *Preferably with experience in 2024 POPCEN-CBMS Data Collection and Geotagging;*
➤ *Physical fit to work; for female, if pregnant, must submit waiver;*
➤ *With good moral character;*

ISO 9001
Certificate No. PHP
QMS 24 93 0203 -001

2nd Flr. Martina Sugbo Center P. Burgos St., Cebu City, Philippines
Telephone: (032) 412-1337 ● Telefax: (032) 255-8573
●Email: cebu@psa.gov.ph

MAP DATA PROCESSOR:

1. Attentively participate in the Data Processing Provincial Level Training;
2. Digitize block maps using QGIS, if necessary;
3. Validate and scrutinize shapefiles;
4. Validate GeoID of data files;
5. Check the consistency of location data and GeoID of shapefile and data file;
6. Submit consolidated shapefiles and map processing reports;
7. Work closely with data processors in reviewing and validating data files, particularly on the location data;
8. Inform the supervisors on the issues and concerns encountered during processing of maps;
9. Prepare and submit Daily Accomplishment Report, Daily Time Record and other administrative documents to the supervisor as may be required in the standard protocol; and
10. Perform other tasks in relation to the abovementioned activities.

NO. OF PERSONNEL NEEDED: 112

Approved:

MELCHOR B. BAUTISTA
Chief Statistical Specialist

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