



Reference No. 25CRCSO03-MEMO-001

MEMORANDUM CIRCULAR NO. 2025-03

TO : ALL REGIONAL DIRECTORS, CRASD CHIEFS, PROVINCIAL CHIEF STATISTICAL SPECIALISTS, CITY/MUNICIPAL CIVIL REGISTRARS, AND CONCERNED PSA PERSONNEL

SUBJECT : 5th National Civil Registration and Vital Statistics Quiz Bee

DATE : 13 January 2025

Proclamation No. 682, series of 1991, signed by former President Corazon C. Aquino, declares the month of February of every year as Civil Registration Month. The Philippine Statistics Authority (PSA), as the agency mandated to carry out the provisions of Act No. 3753, shall spearhead the month-long celebration of civil registration. The 35th Civil Registration Month theme is ***"Building a Resilient, Agile, and Future-fit Civil Registration and Vital Statistics Systems"***.

In line with the celebration of the 35th Civil Registration Month, the PSA shall hold the 5th National Civil Registration and Vital Statistics (CRVS) Quiz Bee on **28 February 2025, 1:00 PM** at the **Multifunction Halls 1A and 1B, PSA Headquarters, PSA Complex, East Avenue, Quezon City.**

The Regional Statistical Services Offices shall send one official contestant from their chosen Local Civil Registry Office within their respective regions to participate in the 5th National CRVS Quiz Bee. The deadline for submission of the names of the participants, along with their designation and office, shall be **on or before 09 February 2025** at email address **crvs.quizbee@gmail.com**.

Attached herewith are the mechanics and general guidelines for the conduct of the activity.

For your information and guidance.

CLAIRE DENNIS S. MAPA, PhD
Undersecretary
National Statistician and Civil Registrar General

CSM/MBB/BLM/RMRQ

Attachment:

1. *Mechanics and General Guidelines for the 5th National Civil Registration and Vital Statistics Quiz Bee*



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101
Telephone: (632) 8938-5267
www.psa.gov.ph



Reference No. 25CRCSO03-COR-001

5th National Civil Registration and Vital Statistics Quiz Bee MECHANICS AND GENERAL GUIDELINES

Contestants:

1. Each region shall be represented by one (1) official contestant from the Local Civil Registry Offices (LCROs) within the jurisdiction of the respective Regional Statistical Services Office (RSSO).
2. The Regional Director shall select the official contestant from their respective RSSO. Nonetheless, the RSSO and the Provincial Statistical Offices may opt to conduct Provincial and/or Regional Eliminations to determine the representative of their region.
3. The official contestant from the LCRO must be a **regular/permanent** employee.
4. The official contestant from the LCRO **must have never participated** in the previous National Civil Registration and Vital Statistics (CRVS) Quiz Bee.

Date and Venue:

The 5th National CRVS Quiz Bee will be held on **28 February 2025, 1:00 PM** at the **Multifunction Halls 1A and 1B, Philippine Statistics Authority (PSA) Headquarters, PSA Complex, East Avenue, Quezon City.**

Coverage:

The 5th National CRVS Quiz Bee shall cover topics regarding the creation of PSA, CRVS history, information, business processes, policies and procedures, Memorandum Circulars, Civil Registry System-Information Technology Project Phase II, projects and programs of the PSA in relation to civil registration, and laws relating to CRVS.



Mechanics:

1. The 5th National CRVS Quiz Bee shall be composed of three (3) rounds:
 - a. **Round 1: Easy (Multiple-Choice)**
 - i. one (1) point will be given for every correct answer; and
 - ii. the contestant will have ten (10) seconds to answer each question.
 - b. **Round 2: Average (Fill-in-the-Blank)**
 - i. two (2) points will be given for every correct answer; and
 - ii. the contestant will have 30 seconds to answer each question.
 - c. **Round 3: Difficult (Identification/Enumeration)**
 - i. three (3) points will be given for every correct answer; and
 - ii. the contestant will have 120 seconds to answer each question.
2. Each round will have 10 questions or statements. The number of points will be consolidated after each round.
3. The Quiz Master will be reading the question or statements twice.
4. The contestant shall only begin answering upon hearing the statement **“the timer starts now”** from the Quiz Master.
5. The Quiz Master shall announce that the time for answering has ended by stating: **“time is up”**. The buzzer goes off and the contestant should immediately put his/her marker down. **Answer/s given beyond the time allotted shall not merit any point.**
6. The Quiz Master shall announce the correct answer. The correct answer will also be flashed on the screen.
7. There will be a dedicated watcher for every two regions. The role of the respective watcher is to check the answers raised by the contestant per region vis-a-vis the answer/s displayed on the

- screen. They shall raise two flashcards after the contestant has rendered his/her answer/s on every question. The first flash card shall indicate "correct" or "wrong" depending on the answer raised by the contestants, and the second flash card shall indicate the region from where the contestant belongs.
8. The official answer sheets shall be given by the contestant to his/her respective watcher at the end of every round. The respective watcher shall then affix his/her signature on every page of the official answer sheets and shall submit the same to the assigned checkers.
 9. For purposes of scoring, the Quiz Master shall announce "correct" or "wrong" and the respective region of the contestant, as shown in the flashcards raised by the watchers, for every question.
 10. **A misspelled answer will not be entitled to any point and is considered as an incorrect answer.** For enumeration, if one of the enumerated answers is wrong, incomplete, or missing, it will not be entitled to any point and all answers will be considered as an incorrect answer.
 11. **Acronyms or abbreviated answers shall not be accepted and shall not merit any point.** Answer/s must be spelled out and complete.
 12. The contestant must write legibly. **Impossible or hard-to-read/decipher answer/s shall not merit any point.**
 13. The contestant may write his/her answer in **either lowercase or uppercase for Round 1.** However, the contestant must write his/her answers **in print and in capital letters for Rounds 2 and 3.** **Failure to do so shall render the answer of the contestant as incorrect and shall not merit any point.**
 14. In case of erasure/s, the answer with no erasure/s will be the final answer. **Final answers with erasure/s shall not merit any point.**
 15. A practice or trial round will be conducted prior to the quiz bee proper. No points will be given during the trial round.

16. The answer sheets with the corresponding number for each question and the contestant's name will be provided before the start of each round.
17. Once the prescribed time for the question and/or statement has expired, the answered page on the answer sheet shall be flipped backward. Viewing of the flipped page is not allowed.
18. After Round 3, the contestants will be ranked based on the total number of points. The contestants with the **top three (3) scores will be declared as winners** (3rd Place, 2nd Place, and Champion). In case of a tie, a tie-breaker question will be given and the sudden death rule shall apply. The contestants will be given 30 seconds to provide the correct answer.
19. In case of discrepancy that may arise in relation to the scores, the official answer sheets shall be reviewed to determine the total scores.
20. The Technical Committee reserves its right to revise these guidelines when circumstances so warrant.

Judges:

1. There will be six (6) members of the Board of Judges for the Quiz Bee who shall be introduced during the event.
2. The decision of the Board of Judges shall be final and irrevocable.

Prizes:

1. A token and a certificate of participation will be given to each contestant.
2. Plaques/trophies shall be awarded to the top three winners of the Quiz Bee.

Submission of the Official Contestants' Profiles:

An Audio-Visual Presentation of the official contestants' profiles will be presented during the opening of the 5th National CRVS Quiz Bee. The official contestants and their profiles must be submitted by the PSA RSSOs to the 5th National CRVS Quiz Bee Committee through the email address **crvs.quizbee@gmail.com** on or before **09 February 2025**.

The inclusions in the profile are the following:

1. Photos:
 - i. Close-up and full body;
 - ii. Corporate attire;
 - iii. White background; and
 - iv. 4" x 6" portrait orientation.

Photo References:

CLOSE-UP PHOTOS



FULL BODY PHOTOS



2. Complete names of contestants;
3. Job Title/Designation; and
4. Number of years in service.

Other Information:

There will be a technical briefing and a dry run on **27 February 2025, 10:00 AM** at **Multifunction Halls 1A and 1B, PSA Headquarters, PSA Complex, East Avenue, Quezon City** to orient and familiarize the official contestants with the flow of the quiz bee. The details shall be provided in a separate advisory. All official contestants are required to attend.

Prepared by:

 Digitally signed
by ROSE MAYLYN
R. QUILIT
Date: 2025.01.15
14:06:41 +08'00'

ROSE MAYLYN R. QUILIT
Registration Officer II
Office of the Deputy National Statistician
Civil Registration and Central Support Office

Reviewed by:


 Digitally signed by
Matienzo
Betchewell Lusing
Date: 2025.01.15
15:44:27 +08'00'

BETCHEWELL L. MATIENZO
Registration Officer IV
Civil Registration Services Division
Civil Registration Service

Endorsed by:


ENGR. MARIZZA B. GRANDE
Assistant National Statistician
Civil Registration Service

Approved by:


CLEMENTE S. MANAOG, MNSA
(Director III)
Officer-In-Charge, Deputy National Statistician
Civil Registration and Central Support Office