

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UACS: 240080300007

AGENCY NAME: PHILIPPINE STATISTICS AUTHORITY

ORGANIZATION TYPE: ATTACHED AGENCIES

REGION: 7

ADDRESS: GAISANO CAPITAL SOUTH BLDG., COLON ST., CEBU CITY

CONTACT PERSON: IRISH B. VELASCO

DESIGNATION: PROPERTY & SUPPLY OFFICER

EMAIL: rvs007@psa.gov.ph

CONTACT NUMBER: (032)412-6794

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMINDERS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://shorturl.at/adee0>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	-	Cloud Computing Services							0	0.00					0	0.00							0	0.00	0	0.00	0.00
2	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
3	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
4	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
5	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
6	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
7	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
8	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
9	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
10	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
11	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
12	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
13	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
14	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
15	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
16	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
17	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
18	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
19	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
20	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
21	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
22	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
23	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
24	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
25	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
26	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
27	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
28	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
29	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
30	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
31	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
32	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
33	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
34	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
35	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
36	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
37	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
38	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
39	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
40	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
41	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00
42	-								0	0.00					0	0.00							0	0.00	0	0.00	0.00

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year							
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT			
43	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
44	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
45	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
46	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
47	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
48	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
49	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
50	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
51	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
52	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
53	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
54	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
55	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
56	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
57	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
58	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
59	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
60	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
61	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
62	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
63	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
64	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
65	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
66	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
67	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
68	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
69	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
70	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
71	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
72	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
73	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
74	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
75	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
76	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
77	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
78	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
79	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
80	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
81	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
82	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
83	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
84	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
85	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
86	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
87	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
88	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
89	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
90	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
91	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
92	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
93	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
94	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
95	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
96	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00
97	-								0	0.00					0	0.00					0	0.00				0	0.00	0	0.00	0.00


No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
98								0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
99								0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
100								0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
		Ballpen	black	piece	112	176	83	371	3,710.00	126	62	83	271	2,710.00	116	112	83	311	3,110.00	121	62	83	266	2,660.00	1219	10.00	12,190.00
		Ballpen	blue	piece	0	30	0	30	300.00	0	0	0	0	0.00	0	20	0	20	200.00	0	0	0	0	0.00	50	10.00	500.00
		Ballpen	red	piece	0	25	0	25	250.00	0	0	0	0	0.00	0	20	0	20	200.00	0	0	0	0	0.00	45	10.00	450.00
		CLIP PAPER	JUMBO	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.00	0.00
		CORRUGATED BOX	24" X 15" X 10"	piece	0	25	0	25	3,493.75	0	0	0	0	0.00	25	0	0	25	3,493.75	0	0	0	0	0.00	50	139.75	6,987.50
		FOLDER TAG BOARD KRAFT	LONG	piece	0	150	0	150	900.00	0	0	0	0	0.00	50	100	0	150	900.00	0	0	0	0	0.00	300	6.00	1,800.00
		PAPER THERMAL	216MM X 30M	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.58	0.00
		PAPER, COLORED	YELLOW, LONG	ream	0	3	0	3	690.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	230.00	690.00
		PAPER, COLORED	PINK, LONG	ream	0	2	0	2	460.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	230.00	460.00
		PAPER, COLORED	BLUE, LONG	ream	0	4	0	4	920.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	230.00	920.00
		PAPER, COLORED	GREEN, LONG	ream	0	5	0	5	1,150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	230.00	1,150.00
		HARD BOUND FOLDER, EXPANDING	LEGAL, ORANGE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.44	0.00
		HARD BOUND FOLDER, EXPANDING	LEGAL, YELLOW	piece	0	15	0	15	267.15	0	0	0	0	0.00	15	0	0	15	267.15	0	0	0	0	0.00	30	17.81	534.30
		HARD BOUND FOLDER, EXPANDING	LEGAL, VIOLET	piece	0	15	0	15	255.00	0	0	0	0	0.00	15	0	0	15	255.00	0	0	0	0	0.00	30	17.00	510.00
		HARD BOUND FOLDER, EXPANDING	LEGAL, BLUE	piece	0	20	0	20	335.80	0	0	0	0	0.00	0	20	0	20	335.80	0	0	0	0	0.00	40	16.79	671.60
		HARD BOUND FOLDER, EXPANDING	LEGAL, GREEN	piece	0	20	0	20	361.80	0	0	0	0	0.00	0	20	0	20	361.80	0	0	0	0	0.00	40	18.09	723.60
		HARD BOUND FOLDER, EXPANDING	LEGAL, APPLE GREEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25.00	0.00
		HARD BOUND FOLDER, EXPANDING	LEGAL, PINK	piece	0	47	0	47	893.00	0	0	0	0	0.00	40	0	0	40	760.00	0	0	0	0	0.00	87	19.00	1,653.00
		HARD BOUND FOLDER, EXPANDING	LEGAL, RED	piece	0	30	0	30	509.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	16.98	509.40
		CLIP, BACKFOLD	ALL METAL CLAMPING: 15MM 1/2"	box	0	10	0	10	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15.00	150.00
		TAPE, DUCT TAPE	2" 50MTRS	roll	0	6	0	6	505.02	0	0	0	0	0.00	3	0	0	3	252.51	0	0	0	0	0.00	9	84.17	757.53
		SHOE LACE	round	roll	0	10	0	10	400.00	0	0	0	0	0.00	0	5	0	5	200.00	5	0	0	5	200.00	20	40.00	800.00
		RIBBON, REVERSIBLE	1/2"X50MTRS, RED COLOR	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	140.00	0.00
		PAGE MARKER	STICK-ON, TRANSLUCENT NEON COLOR	pack	0	35	0	35	1,400.00	0	0	0	0	0.00	25	10	0	35	1,400.00	0	0	0	0	0.00	70	40.00	2,800.00
		NOTARIAL SEAL	#24 size: 54mm (2-1/8), gold, 10 boxes/pack	box	0	7	0	7	315.14	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	45.02	315.14
		PAPER, MULTI-PURPOSE	70GSM, SIZE: SHORT	ream	0	5	0	5	1,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	220.00	1,100.00
		STICKER PAPER	NON-GLOSSY, LEGAL	pack	0	12	0	12	780.00	2	0	0	2	130.00	2	0	0	2	130.00	2	0	0	2	130.00	18	65.00	1,170.00
		STICKER PAPER	NON-GLOSSY, A4	pack	0	5	0	5	275.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	55.00	275.00
		CLIP, BACKFOLD	ALL METAL CLAMPING: 12mm 1/2 size (12/5/BOX)	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.00	0.00
		STRETCH FILM	200microns	roll	0	1	0	1	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	800.00	800.00
		INK CART, HP (HP GT51)	BLACK (GT53)	cart	0	2	0	2	609.00	0	0	0	0	0.00	0	2	0	2	609.00	0	0	0	0	0.00	4	304.50	1,218.00
		INK CART, HP (HP GT52)	CYAN	cart	0	2	0	2	593.68	0	0	0	0	0.00	0	1	0	1	296.84	1	0	0	1	296.84	4	296.84	1,187.36
		INK CART, HP (HP GT52)	MAGENTA	cart	0	2	0	2	594.86	0	0	0	0	0.00	0	1	0	1	297.43	1	0	0	1	297.43	4	297.43	1,189.72
		INK CART, HP (HP GT52)	YELLOW	cart	0	2	0	2	594.86	0	0	0	0	0.00	0	1	0	1	297.43	1	0	0	1	297.43	4	297.43	1,189.72
		INK, EPSON 774	BLACK	bottle	0	3	0	3	1,890.00	0	1	0	1	630.00	1	1	0	2	1,260.00	0	1	0	1	630.00	7	630.00	4,410.00
		EPSON 003	BLACK	bottle	0	2	0	2	720.00	0	2	0	2	720.00	0	2	0	2	720.00	0	2	0	2	720.00	8	360.00	2,880.00
		EPSON 003	MAGENTA	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	225.42	0.00
		EPSON 003	CYAN	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	226.28	0.00
		EPSON 003	YELLOW	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.80	0.00
		HP Laserjet PRO M404dw	76A, monochrome, CF276A	cart	0	3	0	3	20,550.00	0	0	0	0	0.00	0	1	0	1	6,850.00	0	0	0	0	0.00	4	6,850.00	27,400.00
		HP 416A Laserjet Toner Cartridge	Black	cart	0	2	0	2	9,200.00	0	0	0	0	0.00	0	1	0	1	4,600.00	0	0	0	0	0.00	3	4,600.00	13,800.00
		HP 416A Laserjet Toner Cartridge	Cyan	cart	0	2	0	2	12,200.00	0	0	0	0	0.00	0	1	0	1	6,100.00	0	0	0	0	0.00	3	6,100.00	18,300.00
		HP 416A Laserjet Toner Cartridge	Magenta	cart	0	2	0	2	12,200.00	0	0	0	0	0.00	0	1	0	1	6,100.00	0	0	0	0	0.00	3	6,100.00	18,300.00
		HP 416A Laserjet Toner Cartridge	Yellow	cart	0	2	0	2	12,200.00	0	0	0	0	0.00	0	1	0	1	6,100.00	0	0	0	0	0.00	3	6,100.00	18,300.00
		BLEACH	1liter	bottle	0	15	0	15	957.00	4	0	0	4	255.20	3	12	0	15	957.00	3	9	0	12	765.60	46	63.80	2,934.80
		GLASS CLEANER		bottle	0	18	0	18	3,060.00	4	0	0	4	680.00	13	2	0	15	2,550.00	3	0	0	3	510.00	40	170.00	6,800.00
		HAND GLOVES	RUBBER	pack	0	2	0	2	260.00	0	0	0	0	0.00	2	0	0	2	260.00	0	0	0	0	0.00	4	130.00	520.00
		MICROFIBER CLEANING CLOTH(RAGS)		pack	0	10	0	10	842.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	84.28	842.80
		MOP HANDLE		piece	0	3	0	3	562.50	0																	

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or functions)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
		TRASH BAG	SMALL	roll	0	203	0	203	4,060.00	3	0	0	3	60.00	3	60	0	63	1,260.00	3	0	0	3	60.00	272	20.00	5,440.00
		MOUSE PAD		piece	0	5	0	5	350.00	0	0	0	0	0.00	5	0	0	5	350.00	0	0	0	0	0.00	10	70.00	700.00
		BULB	7WATTS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00
		BULB	11 WATTS, LED	piece	0	10	0	10	1,204.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	120.43	1,204.30
		FOLDER	ORDINARY LONG , RED	piece	0	30	0	30	270.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	9.00	270.00
		FOLDER	ORDINARY LONG , GREEN	piece	0	30	0	30	270.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	9.00	270.00
		FOLDER	ORDINARY LONG , VIOLET	piece	0	40	0	40	360.00	0	0	0	0	0.00	28	0	0	28	252.00	0	0	0	0	0.00	68	9.00	612.00
		FOLDER	ORDINARY LONG , YELLOW	piece	0	20	0	20	180.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	9.00	180.00
		Toner Cartridge	HP 76A Laserjet, genuine	piece	0	1	0	1	7,300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,300.00	7,300.00
		Ink, HP GT53	BLACK, BOTTLE, GT53 (XL)	bottle	0	3	0	3	1,350.00	1	0	0	1	450.00	1	2	0	3	1,350.00	1	0	0	1	450.00	8	450.00	3,600.00
		Deodorant Cake	100 grams	piece	6	58	6	70	4,550.00	8	6	6	20	1,300.00	8	56	6	70	4,550.00	7	6	6	19	1,235.00	179	65.00	11,635.00
		Chlorine	1 Kg	pack	0	3	0	3	495.00	0	0	0	0	0.00	0	3	0	3	495.00	0	0	0	0	0.00	6	165.00	990.00
		Toilet bowl brush with holder	Heavy Duty, Plastic	piece	0	6	0	6	600.00	0	0	0	0	0.00	0	6	0	6	600.00	0	0	0	0	0.00	12	100.00	1,200.00
		FABRIC CONDITIONER	for the mop head	bottle / pouch	0	14	0	14	2,100.00	2	0	0	2	300.00	2	12	0	14	2,100.00	2	0	0	2	300.00	32	150.00	4,800.00
		CAR AIR FRESHENER	Little Tree Type, Lemon	Piece	0	12	0	12	960.00	0	0	0	0	0.00	0	12	0	12	960.00	0	0	0	0	0.00	24	80.00	1,920.00
		Micro Fiber Cloth	Soft Absorbent Car Microfiber, Thick	Piece	0	6	0	6	480.00	0	0	0	0	0.00	0	6	0	6	480.00	0	0	0	0	0.00	12	80.00	960.00
		Car Protector Spray	Original 250ml	Can	0	6	0	6	1,200.00	0	0	0	0	0.00	1	6	0	7	1,400.00	0	0	0	0	0.00	13	200.00	2,600.00
		Toilet bowl pump	Heavy duty	Piece	0	3	0	3	390.00	0	0	0	0	0.00	0	3	0	3	390.00	0	0	0	0	0.00	6	130.00	780.00
		Empty Sacks	Preferably White,Dry Clean, used for 50kg. No Sticky Substance and not prior used for sweets and sugar	piece	0	60	0	60	900.00	0	0	0	0	0.00	0	70	0	70	1,050.00	0	0	0	0	0.00	130	15.00	1,950.00
		ABSORBENT SQUEEZE FOAM MOP	GOOD QUALITY	piece	0	1	0	1	450.00	0	0	0	0	0.00	1	0	0	1	450.00	0	0	0	0	0.00	2	450.00	900.00
		TONER CARTRIDGE, CANON 319		piece	0	1	0	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,000.00	6,000.00
		TONER, HP LASERJET PRO15A 48ACF248A/ HP48A		piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,000.00	0.00
		TONER CARTRIDGE, HP LASERJET 107A, BLACK		piece	0	1	0	1	6,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	6,000.00	6,000.00
		TONER CARTRIDGE, DEVELOP, INEO (PHOTOCOPIER)		piece	0	1	0	1	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,500.00	4,500.00
		CERTIFICATE HOLDER	A4, BACK: HARDBOUND, FRONT: LAMINATED PLASTIC	piece	0	5	0	5	300.00	0	0	0	0	0.00	30	0	0	30	1,800.00	10	0	0	10	600.00	45	60.00	2,700.00
		PHOTOPAPER	A4, 20 SHEETS/PACK, GLOSSY	pack	0	3	0	3	600.00	0	0	0	0	0.00	3	0	0	3	600.00	0	0	0	0	0.00	6	200.00	1,200.00
		VELLUM BOARD PAPER	A4, ANY COLOR, 10 SHEET PER PACK	pack	0	20	0	20	800.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	800.00	40	40.00	1,600.00


A. TOTAL	P	238,045.49
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	23,804.55
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B+ C)	P	261,850.04
E. APPROVED BUDGET BY THE AGENCY HEAD		
In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


IRISH B. VELASCO
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


ISABEL H. SATO
Accountant / Budget Officer

Approved by:


ARIEL E. FLORENDO
Head of Office/Agency

Date Prepared: 24 JULY 2024